

**Lecturer in Vocational Business**

**Job Description**

## Main Purpose of Job

To deliver outstanding business provision at the College to ensure that achievement and the student experience is exceptional.

**Teaching and Learning**

* To develop and implement teaching and learning strategies which ensure students are successful in Business.
* To promote student centred learning, ensuring all students have access to differentiated learning materials.
* To embed stretch and challenge so all students reach their full potential.
* To identify and implement strategies to ensure that the student’s learning experience is of the highest standard.
* To undertake standardisation duties as required.

**School of Business**

* To be involved with the promotion of the School of Business activities across the College and at external events, maintaining and forging links with partner institutions, such as schools and universities and employers.
* To provide enrichment and enhancement activities within the Business area.

**Pastoral**

* To take an active role in the selection, induction and support of students.
* To act as a personal tutor as required.
* To promote and safeguard the welfare of young people and vulnerable adults.
* To meet the individual needs of all students to ensure all have an equal chance of success.

**Personal Development**

* To undertake staff development and attend staff meetings as required and requested.
* To accept flexible redeployment and reallocation of duties commensurate with the level of the post.



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**Person Specification**

**Qualifications**

* Relevant degree
* Teaching qualification
* Evidence of continuing professional development

**Knowledge/Experience**

* Evidence of successful teaching experience in Business.
* Experience of effective team working and promoting effective relationships between staff and students.
* Ability to develop supportive working relationships with parents, employers and other key stakeholders.
* Knowledge of curriculum and assessment issues.
* Awareness of curriculum developments and national initiatives in business education.
* Knowledge of safeguarding issues.
* Knowledge of equality and diversity issues.

**Skills/Attributes**

* Good inter-personal skills.
* Ability to manage and resolve a range of situations in the best interests of the students.
* Ability to contribute to the whole College experience.
* Effective communicator.
* Flexible approach.
* Logical approach to problem solving.
* Excellent IT, information management and reporting skills.

**Additional Requirements**

* Willingness to work flexible hours.

**Post Information**

* Reports to Head of School, Business, Computing and Digital Skills and Access to HE
* Salary £31,059 - £45,576.
* Full Time, Permanent.
* The post holder will undertake all duties and responsibilities in compliance with regulatory, legislative and college procedural requirements.